

**I. CALL TO ORDER** at 6:32 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Leon Holmes Sr. and Jeanne Nygren, Selectmen's Clerk. All rose for the Pledge of Allegiance

## **II. ANNOUNCEMENTS**

1. This meeting is not a live broadcast on Channel 22 tonight due to audio difficulties and will be rebroadcast throughout the week ahead.
2. The Public Budget Hearing will be held on Tuesday January 12, 2016 at 7:00 pm at the Fremont Public Library. The snow date is Wednesday January 13<sup>th</sup>. This will be the session for public input to the recommended School District and Town budgets.
3. Petition Warrant Articles are due no later than Tuesday January 12, 2016 – by noon for Town Petitions at the Selectmen's Office; and by 4:00 pm for School District Petitions at the Superintendent's Office
4. Tuesday January 19, 2016 is the last day for new registrants who want to register prior to Candidate Declaration Period. Supervisors of Checklist will meet from 7:00 to 7:30 pm at the Fremont Public Library. The Town Clerk is open 7:30 am to 3:00 pm.
5. **TOWN & SCHOOL ELECTIONS - CANDIDATE DECLARATION PERIOD**  
The filing period for Town and School District Offices begins on Wednesday, January 20, 2016 and runs through Friday, January 29, 2016. You can sign up during any Town Clerk Office hours. On Friday January 29, 2016 the Town Clerk and School District Clerks will be available from 3:00 to 5:00 pm for sign-ups only, at the Fremont Town Hall.

### **TOWN POSITIONS OPEN in 2016**

Selectman: 1 for 3 years  
Trustee of Trust Funds: 1 for 3 years  
Library Trustee: 1 for 3 years  
Budget Committee: 1 for 2 years  
Budget Committee: 2 for 3 years  
Cemetery Trustee: 1 for 3 years  
Treasurer: 1 for 3 year  
Moderator: 1 for 2 years  
Supervisor of Checklist: 1 for 6 years

### **SCHOOL DISTRICT POSITIONS OPEN in 2016**

School Board Member: 2 for 3 years  
School Board Member: 1 for 1 year  
School District Treasurer: 1 for 1 year  
School District Clerk: 1 for 1 year  
School District Moderator: 1 for 1 year

This information is posted in the January Newsletter and on the Town Website. Registered voters can sign up for Town and School positions with the Town Clerk, and can also make arrangements with School District Clerk Trish Coulombe (email to: [dantric4@yahoo.com](mailto:dantric4@yahoo.com)) to sign up for School positions.

Both the Town and School Clerks will be available at the Town Hall during the final hours on Friday January 29<sup>th</sup> from 3:00 to 5:00 pm.

6. The Supervisors of Checklist will meet on Saturday January 23, 2016 at the Fremont Public Library from 11:00 – 11:30 am to correct the checklist before the Deliberative Sessions. This is the last time to register to vote prior to the Deliberative Sessions. If you are not registered, you cannot vote at Deliberative Session, and same day voter registration is NOT AVAILABLE for Deliberative Sessions.

### **DELIBERATIVE SESSIONS – Held at Ellis School, 432 Main Street**

School District Deliberative Session: Saturday January 30, 2016 at 9:00 am  
Snow date: Monday February 1, 2016 at 7:00 pm

Town Deliberative Session: Tuesday February 2, 2016 at 7:00 pm  
Snow date: Wednesday February 3, 2016 at 7:00 pm

All of this information, including the positions open for Town and School Officers, is listed on the Town's website on the home page.

7. The Supervisors of Checklist will meet on Saturday January 30, 2016 at the Ellis School (During School Deliberative Session) from 11:00 – 11:30 am to correct the checklist before the NH Primary. This is the last time to register to vote prior to February 9<sup>th</sup> Primary. Same day voter registration is available for the Primary.

8. The NH Primary polling location is at Ellis School, with polls open from 7:00 am to 8:00 pm on Tuesday February 9, 2016.

### **III. LIAISON REPORTS**

01/06/2016 Budget Committee meeting-Cordes recapped the meeting. The funding for one School District bus was not approved by the Committee. The scope of the school budget has less revenue coming in but more spending which will impact the tax payers. Holmes Sr. remarked that the increase of \$2.00 to \$2.50 per thousand on the tax payers might hinder the collection of taxes by the collector, thus put a burden on the town residents and the possible need to borrow money again to make ends meet.

Town Warrant Article 18 was discussed and recommended by the Budget Committee members as written.

01/06/2016 Planning Board meeting Holmes Sr. reported they are reviewing the Galloway project application. The Planning Board has not taken jurisdiction over this application yet pending more information that was requested and will be needed by the engineers. The CIP was also reviewed and they discussed how the use of the money from impact fees that go to the school due spent. Further discussion after the investigation for these funds and its spending.

Holmes Sr. also stated the other Selectmen need to be involved with the Galloway project by keeping informed and updated on the progress.

### **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the 29 December 2015 was made by Janvrin and seconded by Cordes. Holmes Sr. abstained. The vote was 2-0-1.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input-none

7:00 pm Department Heads-none

**VI. OLD BUSINESS**

1. The following Purchase Orders for encumbered items as approved 12/29/2015 are signed  
2015-020 Dave's Small engine \$1,900 Lawnmower  
2015-021 Wage Study \$3,250  
2015-022 Fire Truck Tank replacement \$34,500

This was motioned for approval last week. Now that the paper work is completed a motion was made by Janvrin moved to sign the purchase orders for the above orders. This was seconded by Holmes. The vote was unanimous 3-0.

2. The contract with Petra paving for Taylor Lane work as approved 12/29/2015. Holmes Sr. moved to approve and sign the contract as written. This was Janvrin by seconded. Holmes Sr. then motioned for chairman Cordes to sign this contract and Janvrin seconded. The vote was unanimous 3-0. Cordes proceeded to sign this contract.

3. Each Selectman received a complete Audit Questionnaire from Plodzick and Sanderson, the Town's auditors. Cordes read through this questionnaire with the rest of the Board. All questions were reviewed and answered. After this review Janvrin moved to have the Chairman sign this questionnaire on behalf of the whole Board. Holmes Sr. seconded and the vote was approved.

4. Board of Selectmen's Report for the Town Report. Cordes will do a draft that will be edited and reviewed by other board members before submission to Carlson.

5. Review 2016 Finalized Warrant – consider funding any articles from Unreserved Fund Balance. There may be \$20,000 still remaining in the 2015 budget unexpended that would revert to Unreserved Fund Balance and could offset a Warrant Article in 2016. After discussion by the board the recommendation was to not put an article in for unreserved fund balance.

6. Preparation for Public Budget Hearing – copies of current working expense and 2016 budget worksheets were distributed.

**VII. NEW BUSINESS**

1. A motion to approve the accounts payable manifest \$535,960.28 for the current week dated 8 January 2016 was made by Janvrin. This was seconded by Cordes. Holmes Sr. abstained. The vote was unanimous 2-0-1.

2. A motion was made by Holmes Sr. to sign the earned time letters for eligible employees for time worked in 2015 calendar year (Jeanne Nygren, Peter Morelli, Cathy Murdock, Marlene Emery, Bob Meade) This was seconded by Janvrin. The vote was unanimous 3-0.

3. The board then reviewed the folder of incoming correspondence; review and sign outgoing correspondence

4. The Warrant Article Narrative was reviewed.

5. Selectmen reviewed the January Newsletter (print version to go out prior to Deliberative Session and will include finalized WA Narrative). A motion was made by Janvrin to approve the newsletter as written. This was seconded by Holmes Sr. The vote was unanimous 3-0.
6. Copies of Investment Policy and the Fraud Policy for annual review were given to the Board to read and after review they will readopt at another meeting.

### **VIII. WORKS IN PROGRESS**

1. Town Reports – All Town officers, Boards and Committees are working on their Annual reports, which are due in next week.
2. The Town is looking for interested volunteers for the following positions:
  - a. Appointed Zoning Board of Adjustment Member (usually meets once per month)
  - b. Appointed Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative (usually meets bi-monthly)
  - c. Appointed Parks & Recreation Commission Member (meets once per month)
  - d. Appointed Planning Board Alternate (meets twice per month)
  - e. Elected Budget Committee Member (meets quarterly and then weekly from October to early January)
  - f. Appointed Assistant Town Moderator (assists as needed at all elections and Deliberative Sessions)

Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

3. Additional policy review pending: Personnel Policy

### **IX. NON-PUBLIC SESSION NH RSA 91-A-none**

### **X. ADJOURNMENT**

With no further business to come before this Board a motion was made by Holmes Sr. to adjourn. This was seconded by Janvrin. The vote was unanimous 3-0.

The next regular Board meeting will be a work session, to be held on Thursday January 14, 2016 at 6:30 pm.

The meeting ended at 7:30 pm

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk